



STAFF USE ONLY:

Date Received: _____

GCA Village at the National Stationery Show™

Participation Form

The GCA Village offers companies up to 3 feet of wall panel space (6 feet of vertical space) in which to display your cards and related products, a nd room for placement of your logo/likeness at the top of the display (provided by the GCA) with limited additional set-up required. Basic electrical and communal table space is also provided. GCA membership is required. More information:

<https://www.greetingcard.org/gca-village-for-2019-your-questions-answered/>

STEP 1: Submit this form by mail, fax or e-mail no later than Friday, January 11, 2019. Space will be reserved on a first-come, first-served basis. Submission does not guarantee availability of space.

Email: gca@greetingcard.org

Fax: 202.216.9646

Mail: GCA, Attn: GCA Village 2019, 1120 20th Street, Suite 750, Washington, DC 20036

Your Name: _____

Company: _____

Phone: _____ Email: _____

Please list the names of those who will use the complimentary exhibitor badges (up to 2):

1. _____ 2. _____

STEP 2: The cost for an all-inclusive space is \$1,375.00. Please submit payment for your space along with the form. Checks must be made payable to the Greeting Card Association. Payment must be received before a space will be reserved.

My check for \$1,375.00 (USD) is enclosed.

I hereby authorize GCA to charge \$1375.00 to the card listed below.

Credit Card: ___ MC ___ VISA ___ Discover ___ AMEX

Card Number: _____

Name or Company Name on Card: _____ Expiration Date: _____

Signature: _____ CVV: _____

STEP 3: Logo submission (due with form).

Please e-mail your logo in high resolution jpeg and eps format to gca@greetingcard.org.

Instructions regarding space logistics and shipping will be provided to you by the Meetings Department on or before **Monday, January 14, 2019**. Please contact GCA Executive Director Peter Doherty at peter@greetingcard.org or 202.216.9627 with any questions.